



HIMALAYAN INSTITUTE OF TECHNOLOGY & MANAGEMENT (Code: 465)

Mohammadpur Saraiya, Post – Paharpur, Banke Nagar Chauraha, BKT, Lucknow – 237005

LEAVE APPLICATION

To,
The Director,
HITM, Lucknow

Application Date:

Sir,

Under sign request Days casual leave for date2024.

Name:

Designation:

Department:

Leave: No. of Days:

DETAILS OF ARRANGEMENT DURING LEAVE PERIOD:

S. No.	SUBJECT	SUB-CODE	NAME OF FACULTY	DATE	SIGN
1					
2					
3					
4					
5					

REASON:

Faculty Signature

HOD/COORDINATOR

EXAM CELL/ADMISSION CELL

Recommended/Not Recommended

(For Duty)

(DEAN)

(Director)